

# CHAIRPERSON - RISK MANAGEMENT COMMITTEE

## Z.F. Mgcawu District Municipality

### UPINGTON

Z.F. Mgcawu District Municipality is committed to excellence in achieving its goals and objectives. To help us achieve these goals and objectives, we invite you to apply for serving on our risk committee as chairperson.

**Requirements:** Diploma/degree in risk management or other relevant qualification in Legal, Accounting, Auditing and Financial Management • 5 -10 years' management experience in Accounting; risk management; or Auditing field • Excellent knowledge of Risk Management and Corporate Governance; Public Finance Management Act (PFMA); and Treasury Regulations; Enterprise Wide Risk Management (EWRM); COSO model; King report; Prince report (ICT); ISO 31000; and Public Sector Risk Management Framework. • Experience in serving on oversight committees • Knowledge of the inner workings of municipalities will be an added advantage.

**Duties:** The candidate will chair the municipalities risk management committee and provide an oversight role regarding:

> Review and recommend for the approval of the Accounting Officer the following: risk management policy; risk management strategy; risk management implementation plan > Review the institution's risk identification and assessment methodologies to obtain reasonable assurance of the completeness and accuracy of the risk register; > Evaluate the effectiveness of mitigating strategies to address the material risks of the Institution; > Report to the Accounting Officer any material changes to the risk profile of the Institution; > Review any material findings and recommendations by assurance providers on the system of risk management and monitor that appropriate action is instituted to address the identified weaknesses; > Develop goals, objectives and key performance indicators for the Committee for approval by the Accounting Officer; > Develop goals, objectives and key performance indicators to measure the effectiveness of the risk management activity; > Set out the nature, role, responsibility and authority of the risk management function within the Institution for approval by the Accounting Officer, and oversee the performance of the risk management function; > Ensure effective and efficient implementation of BCM Policy and Plan > Advise on Ethics and Integrity processes > Assist in developing efficient and effective measures to prevent fraud by developing system with administrative and technical features, which makes the department less vulnerable to fraud > Report annually to the Executive Authority through the Audit Committee > Calling and Chairing quarterly meetings and special meetings > Act as liaison between the Accounting Officer and Audit Committee > Maintain ethical and reasonable decision-making framework at Committee level and address any potential unethical or dishonest situation or potential conflict of interest brought to his/her attention on a timely and efficient manner > Provide advice/guidance on setting risk appetite and review risk appetite and tolerance levels and recommend for approval by the Accounting Officer > Ensure the annual performance review of the Risk Management Committee > Provide proper and timely reports to the Accounting Officer and Council (Tabling said report to council on a 6-monthly basis = 2 reports annually to council) on the state of risk management, together with aspects requiring improvement accompanied by the Committee's recommendations to address such issues. > Quarterly report(s) must be tabled to council on a quarterly basis after each meeting < **Ensure that the risk committee meets a minimum of 4 times a year/annum (1 meeting per Quarter).**

**Salary is based on the Sitting Allowance as per National Treasury - Sitting allowance of non-financial members and additional fees may be provided (Council will provide financial compensation for traveling and accommodation expenses)**

**Term of office:** The term of office will be 2 years, subject to extension for 1 additional year. (pending a performance review of both years) The incumbent (Chairperson) may not serve more than 2 consecutive terms. (This is not a full time employment) Attendances of all risk management committee meetings are mandatory, during the employment period.

**Enquiries:** Mrs T. Job (Human Resource Management), Tel. (054) 337 2800/56

**Applications together with a detailed CV, must be delivered at the ZF Mgcawu District Municipality**

#### **DIRECTIONS TO CANDIDATES**

Post the application to the Head of HR dept, Z.F. Mgcawu District Municipality, Private Bag X6039, Upington 8800 for the attention of Mrs. T. Job OR Hand Deliver to C/o. Dr Nelson Mandela Driveway & Upington 26 Driveway, Upington (Town Central), or submit to ZFM-DM administration and registry Office, "for attention Mrs. T. Job (HRM)" or send via email to ZFM-DM administration and registry Office, to Mr. Stefanus Silwer @ [ssilwer@zfm-dm.gov.za](mailto:ssilwer@zfm-dm.gov.za), "for attention Mrs. T. Job (HRM)" (attachments must still be certified by the SAP services)

**Please Note:** Application must also be submitted on a **Z83 Form**, obtainable online (with all sections signed and completed). Ensure that the application be correctly received to the administration and registry office for capturing. (When/if submitting in person). Applicant must include the reference number and name of the publication (copy of advert) with his/her application. The successful **candidate will be subjected to pre-employment vetting (This includes Criminal records; Citizenship, financial standing, verification of credentials/qualifications and employment reference checks)**. The comprehensive CV must include, 1. two recent and contactable reference numbers; 2. Originally certified copies of his/her South African Identity Document (ID) and education Qualifications; 3. It is the applicant's duty to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) prior to the selection process. If an applicant wishes to withdraw his/her application, it must be done in writing. Failure to submit the required documentation will automatically disqualify applicants. The District Municipality reserves the right not to fill this vacancy or to re-advertise.

**Closing date: 08 January 2025**

**Type:** Contract

**Category:** Government and Public Sector