



ZF MGCWU DISTRICT MUNICIPALITY

ZF Mgcawu District Municipality invites applications from suitably qualified candidates to fill the following vacant position within its establishment:

DEPARTMENT : Office of the Municipal Manager
POST : Director: Planning and Development
CENTRE : ZF Mgcawu District Municipality (Upington), Northern Cape

- **Annual Total Remuneration Package:**
 - Negotiable in terms of Government Gazette No. 43122 of 20 March 2020, i.e. Upper Limits of Total Remuneration Package Payable to Municipal Managers and Managers Directly Accountable to the Municipal Managers
 - Minimum R 846 307– Midpoint R 950 907– Maximum R 1 040 327

- **Term of Appointment:**
 - Permanent contract

- **Minimum Qualifications / Requirements:**
 - B Degree in Public Administration/Political Sciences/ Municipal Governance ;or equivalent
 - Compliance with all the requirements as contained in the Municipal Regulations on Minimum Competency levels, Gazette 29967 of 15 June 2007, as amended by Government Gazette No.41996 of 26 October 2018.
 - If a newly appointed person is not in possession of this Competency, he/ she must complete it within eighteen (18) months from the date of appointment, in accordance with Government Notice, No. 91 of 3 February 2017, as promulgated in Government Gazette No.40593.
 - Valid driver's licence

- **Years of experience:**
 - 5 years relevant experience at a senior management level

- **Core competencies:**
 - As stipulated in Annexures A and B of the Regulations on Appointment and Conditions of Employment of Senior Managers Government Notice 21 in Government Gazette 37245 dated 17 January 2014.
 - Advanced knowledge and understanding of relevant policies, legislation, institutional governance systems and performance management.
 - Understanding of municipal council operations.
 - Good knowledge and understanding of relevant policy and legislation;
 - Good knowledge and understanding of institutional governance systems and performance management

KEY PERFORMANCE AREAS:

- Provide strategic direction and leadership and monitor the implementation of strategic objectives of the department;
- Planning and prioritizing the department in accordance with the relevant Municipal Legislation and Policies,
- Take overall responsibility in leading and directing Town Planning & Housing; Environmental Health; Disaster Management, PMU; LED and Tourism services for the municipality;
- Ensuring that key strategic objectives are achieved and services are rendered;
- Lead, direct and manage staff within the department so that they are able to meet their objectives.
- Ensure cost effective management of the department's budget and timely implementation of Council resolutions related to the department;

- Oversee the development and review of relevant policies and strategies on matters relating to the department ;
- Ensure that the activities of the department are aligned to the IDP and facilitate performance management of the department.

Please Note: No late or faxed applications will be considered. Candidates are required to complete the prescribed “Annexure C” application form as per Regulations on Appointment and Conditions of Employment of Senior Managers Government Notice 21 in Government Gazette 37245 dated 17 January 2014 which is obtainable from the internet at www.gpwonline.co.za, or on the Municipal Website; www.zfm-dm.co.za (failure to do so will result in the candidate being disqualified). Short-listed candidates will be subjected to security vetting/screening, verification of qualifications and employment history/reference check and competency assessment and should disclose financial interest. ZF Mgcawu District Municipality reserves the right to nullify or cancel an employment contract and recover all costs incurred by the municipality including remuneration, advertisement, etc., should it be discovered that the successful candidate submitted false or insufficient information which resulted to the contravention of the provisions of Municipal Council Policies, Municipal Systems Amendment Act No. 7 of 2011 or any other relevant legislation.

Appointment is subject to the signing of an employment contract and performance agreement in terms of Section 57 of the Municipal Systems Act. The appointment will be done in accordance with the Regulations on Appointment and Conditions of Employment of Senior Managers.

Appointments will be made according to the Council’s Employment Equity Plan, which ensures representation of designated groups in the Municipality, including those with disabilities.

If you meet the stated requirements, a detailed CV, certified copies of academic qualifications, Identity Document and Driver’s License (certified copies must not be older than 3 months) should be addressed to **The Municipal Manager, ZF Mgcawu District Municipality, Private Bag X 6039, or hand delivered at C/o Dr. Nelson Mandela Driveway and Upington 26 Driveway Upington 8800**

Enquiries: Municipal Manager: JG Lategan Tel. 054-3372800 during office hours (07:30 – 16:30) or email admin@zfm-dm.gov.za

Closing Date: 27 July 2020

If **no communication has been received from us within three (3) months** after the closing date, please consider your application not successful. The Municipality reserves the right to appoint or not appoint any person.